



STATE OF CONNECTICUT
TEACHERS' RETIREMENT BOARD
21 GRAND STREET HARTFORD, CT 06106-1500
Toll-Free 1-800-504-1102 (860) 241-8429 Fax (860) 525-6018 www.state.ct.us/trb

TO: School Business Officials

FROM: John W. Coughlin, Jr., Accounting Manager

DATE: June 17, 2002

SUBJECT: Electronic Funds Transfer (EFT) Due Dates and Contribution Schedule for 2002-2003

**EFT DUE DATES AND CONTRIBUTION SCHEDULE FOR LOCAL SCHOOL DISTRICTS
SCHOOL YEAR 2002-2003**

MONTH COVERED	DUE DATE
September 2002	October 7, 2002
October 2002	November 7, 2002
November 2002	December 6, 2002
December 2002	January 8, 2003
January 2003	February 7, 2003
February 2003	March 7, 2003
March 2003	April 7, 2003
April 2003	May 7, 2003
May 2003	June 6, 2003
June 2003	July 8, 2003

Important Notes:

- Electronic Funds Transfer (EFT) must be received no later than the fifth business day of the following month. For example, the EFT due date for September 2002 deductions is October 7, 2002.
- Make sure that the three digit town code (without # number sign) on your EFT transmission to our bank is the same three digit town number you are using on your end of month transmittal.
- The EFT need only be a single dollar amount transferred from your bank to our bank. It is not necessary to allocate your deposit by 6%, 1%, Voluntary and Service Contract payments. This allocation will be determined when you send your monthly transmittal to us at the end of each month.
- There is no provision in the current statute that would permit any Teachers' Retirement Board staff member to waive any interest assessment that has been levied due to a late deposit of the mandatory contributions.

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